

SOLUTION FOR MOLD



1840 Southside Boulevard, Suite 3C, Jacksonville, FL 32216  
Tel: (904) 725-8279 Fax: (904) 721-2809  
Website: www.ohcnet.com

9/30 Meeting FOR

BOARD APPROVAL

September 20, 2005

OHC Proposal # / J-090528

Mr. Tim Milligan  
Nassau County Building Maintenance Department  
P.O. Box 1010  
Fernandina Beach, FL 32035-1010

Re: Microbial Contamination Remediation within the Nassau County Courthouse

Dear Mr. Milligan,

OHC Environmental Engineering is pleased to provide you this proposal for onsite microbial remediation monitoring and abatement contractor services for fungal damaged building materials.

Cross Environmental Services, Inc. will be the abatement contractor that will perform the microbial remediation at the work site in accordance with the Technical Specifications prepared by OHC on September 8, 2005. Areas of concern include fungal damaged and suspect fungal damaged building materials (gypsum drywalls, insulation and stud surfaces, etc.) adversely effected by past water/moisture intrusion and leak events.

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Onsite Senior Industrial Hygiene Technician for sampling and supervision	
Estimated 7 Days @ \$819.00/Day.....	\$5,733.00
(12 Hour Work Days / 10 Hours onsite & 2 hour round trip)	
Abatement Sub-Contractor Fee .....	\$19,750.00
Contract Administration .....	\$1,975.00
Final Clearance Mold/Fungus Samples	
6 samples @ \$75.00/sample.....	\$900.00
Technical Coordination for administration and data compilation	



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2 hours @ \$54.00/hour .....	\$108.00
Report Preparation .....	\$250.00
Certified Industrial Hygienist Review 2 hours @ \$115.00/hour .....	\$230.00
Technical Specifications.....	\$1,200.00
Overnight Shipping Charges and other Expenses.....	\$50.00
<b>TOTAL.....</b>	<b>\$30,196.00</b>

The above quote is only an estimate. Actual prices may vary due to unforeseen conditions or changes in the scope of work. OHC will only charge for actual services rendered. This quote does not include any replacement of building materials. A detailed list of the sub-contractor estimate is available upon request. OHC appreciates the opportunity to offer you this quotation and looks forward to working with you. If you have any questions, please do not hesitate to contact me.

Sincerely,

Roy Stancil  
Jacksonville Operations Manager

T SCAFFOLDING 5000±

\$ 35,000.<sup>00</sup>



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### ***TERMS & CONDITIONS***

Quote & Terms & Conditions Accepted by: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_ PO# (or your project number) \_\_\_\_\_

Send \_\_\_\_\_ copies of the Report to: \_\_\_\_\_

Send \_\_\_\_\_ copies of the Invoice to: \_\_\_\_\_

OHC Proposal/ J-090528

Please note that OHC reserves the right to withhold all reports until such time as we receive a written signature as provided in this quote or other written authorization and a Purchase Order number or equivalent, referencing this AGREEMENT in its entirety.

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**TERMS & CONDITIONS**

Quote & Terms & Conditions Accepted by: Ansley N. Acree

Print Name and Title: Ansley N. Acree, Chairman, Board of County Commissioners

Date: 9-30-05 PO# (or your project number) \_\_\_\_\_

Send \_\_\_\_\_ copies of the Report to: \_\_\_\_\_

Send \_\_\_\_\_ copies of the Invoice to: \_\_\_\_\_

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Approved as to form by the  
Nassau County Attorney:

Michael S. Mullin

ATTEST:

John A. Crawford  
Ex-Officio Clerk



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September 20, 2005

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Mr. Tim Milligan  
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Sincerely,

Roy Stancil  
Jacksonville Operations Manager

Nassau County Historic Courthouse  
Mold – Remove, Remedy, Repair, Including Cost Allocation Discussion

Meeting held on September 28, 2005 approximately 3:00 PM.

Attendees: Jack Belt, The Auchter Company  
Bob Hinkle, P&H Engineering  
Brad Glass, The Auchter Company  
Fred Alvarez, OHC Environmental Engineering  
Tim Milligan, Building Maintenance Department  
Daniel Salmon, Building Maintenance Department  
Mike Mahaney, Nassau County Administrator  
Robert Hoenshel, PQH Architects

- Letter from Auchter Company and PQH Architects to pay for repair including some upgrade by October 05, 2005.
- Board approval for \$35,000 for mold removal and scaffolding (see OHC September 20, 2005 letter attached).
- Rusting panels will need to be replaced. Replacement panel order lead-time estimated at 6 weeks.
- Spoke to Judge Foster on speaker with all the above present. He will adjust court schedule to accomplish the above. Judge Foster is comfortable in principle with court facility fund use for mold removal, scaffolding, and upgrading attic with additional insulation.
- Estimated cost (if allowed by state) for additional insulation upgrade at this time is \$30,000.

**11. Discussion of Historic Courthouse mold  
issue.**



02:15 The group discussed a mold problem at the Historic Courthouse and potential funding sources. It was moved by Commissioner Higginbotham, seconded by Commissioner Branan and unanimously carried to approve and authorize the Chairman to sign the agreement with OHC Environmental to remove mold from the Historic Courthouse in the amount of \$30,196 utilizing the Court Facility Fund; and approve the associated budget transfer in the amount of \$40,000 to cover any unknown issues that may arise. Mr. Mahaney reported that court case scheduling would be adjusted accordingly to accomplish this task. Once removed, Auchter and PQH Architects have agreed to pay for repairs including some upgrade of the insulation, subject to approval by the State because this is an historic structure.

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*BOARD  
APPROVAL*

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# Budget Transfer Request

05/06

Requesting Dept: Administrative Services Fund: General Transfer # \_\_\_\_\_

Requested By: g Cathy Lewis Date: 9/29/2005 for 05/06

Purpose: Establish budget for mold remediation to be funded from State Aid to Local Governments  
Small County Courthouse Facilities \$150,000 appropriation per SB 2600 Section 7 2998A.

	Acct. Number	Acct. Description	Amount	Available Balance
Transfer:				
From:	<u>01192712-563250</u>	<u>Hist CTHSE Proj Improvements</u>	<u>\$ (40,000.00)</u>	<u>\$ 150,000.00</u>
To:	<u>01192712-546106</u>	<u>Mold Remediation</u>	<u>\$ 40,000.00</u>	<u>\$ -</u>
From:	_____	_____	_____	_____
To:	_____	_____	_____	_____
From:	_____	_____	_____	_____
To:	_____	_____	_____	_____
From:	_____	_____	_____	_____
To:	_____	_____	_____	_____
From:	_____	_____	_____	_____
To:	_____	_____	_____	_____
From:	_____	_____	_____	_____
To:	_____	_____	_____	_____
From:	_____	_____	_____	_____
To:	_____	_____	_____	_____

Approved By: \_\_\_\_\_ BOCC: \_\_\_\_\_ Clerk of Courts: \_\_\_\_\_  
 Date: \_\_\_\_\_ Date: \_\_\_\_\_



~~2005~~  
CONFERENCE REPORT ON SENATE BILL 2600

SECTION 7 - JUDICIAL BRANCH

98 DATA PROCESSING SERVICES		
OTHER DATA PROCESSING SERVICES		
FROM GENERAL REVENUE FUND	924,088	
FROM GRANTS AND DONATIONS TRUST FUND . . . . .		40,000

Funds in Specific Appropriation 2998 from the General Revenue Fund along with recurring funds of \$509,500 and non-recurring funds of \$2,520,500 from other data processing services from the General Revenue Fund as provided for in Section 26 of House Bill 1877, may be used by the Office of State Courts Administrator (OSCA) to accomplish the statewide deployment of the Judicial Inquiry System. The purpose of these funds is to provide for network access to the Department of Corrections, each county clerk database, and circuit and county courts. OSCA shall submit to the chairs of the Senate Ways and Means Committee and House Fiscal Council by August 15, 2005, a plan detailing how the deployment will be accomplished. The plan shall include a projected timeline and expenditure for each deliverable. OSCA shall submit to the chairs of the Senate Ways and Means Committee and House Fiscal Council a quarterly project status report describing the progress made to date, actual completion dates, actual costs incurred and current issues and risks being managed. Where appropriate, the status reports should address how the Judicial Inquiry System will comply with any applicable recommendations identified in the Article V Technology Board reports provided to the Legislature.

TOTAL: EXECUTIVE DIRECTION AND SUPPORT SERVICES		
FROM GENERAL REVENUE FUND . . . . .	12,336,567	
FROM TRUST FUNDS . . . . .		5,022,123
 TOTAL POSITIONS . . . . .	153.50	
TOTAL ALL FUNDS . . . . .		17,358,690

ADMINISTERED FUNDS - JUDICIAL

COURT OPERATIONS - ADMINISTERED FUNDS

98A AID TO LOCAL GOVERNMENTS	
SMALL COUNTY COURTHOUSE FACILITIES	
FROM GENERAL REVENUE FUND . . . . .	5,500,000

Funds in Specific Appropriation 2998A from non-recurring general revenue are provided for renovations and repairs to court facilities in the following counties:

Dixie.....	250,000
Franklin.....	300,000
Gilchrist.....	250,000
Glades.....	250,000
Gulf.....	300,000
Hamilton Courthouse and Annex.....	250,000
Hardee.....	350,000
Hendry.....	200,000
Holmes.....	300,000
Jackson.....	500,000
Jefferson Courthouse and Annex.....	500,000
Levy.....	250,000
Liberty Justice Complex.....	850,000
Nassau.....	150,000
Okeechobee.....	300,000
Putnam.....	500,000

2999 SPECIAL CATEGORIES		
DUE PROCESS CONTINGENCY FUND		
	POSITIONS	33.00
FROM GENERAL REVENUE FUND . . . . .		774,334

Funds in Specific Appropriation 2999 are provided as contingency funds pursuant to section 29.016, Florida Statutes.

Upon certification by the Office of State Courts Administrator that sufficient surplus funds are available that will not be needed by the courts, funds in Specific Appropriation 2999 may be transferred to the Justice Administrative Commission to address shortfalls for due process costs, including court appointed counsel, if the contingency fund provided in the Justice Administrative Commission is insufficient to

John A. Crawford  
Clerk of the Circuit Court  
Nassau County

Potential ending  
2/14/05  
S-O  
making sure to

February 14, 2005

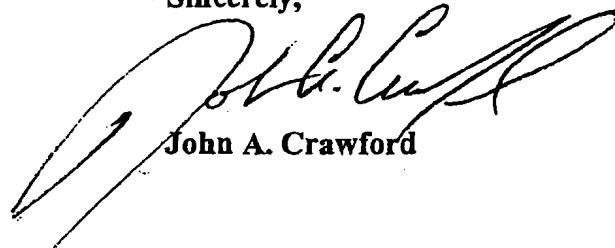
The Honorable Aaron Bean  
Florida State House of Representatives  
905 South 8<sup>th</sup> Street  
Fernandina Beach, FL 32034

Dear Representative Bean:

Pursuant to a conversation with Sandy Matthews, Legislative Assistant, we would like to submit the enclosed request for courthouse funds for the Historic Courthouse in Fernandina Beach and for the branch Judicial Complex in Yulee, Florida for the repair, improvement and preservation of these buildings as listed in the attached memorandum dated February 14, 2005 from the Nassau County Building Maintenance Director to the Clerk of the Circuit Court Chief of Staff. The total amount requested is \$167,000.

Thank you for your assistance in obtaining the necessary funds to maintain these important courthouse buildings in Nassau County.

Sincerely,



John A. Crawford

jgb

Enclosure

**NASSAU COUNTY  
BUILDING MAINTENANCE DEPARTMENT  
45195 Musselwhite Road \* Callahan, Florida 32011**

Mailing Address: P.O. Box 4000  
Fernandina Beach, FL 32035-4000  
Email: bldgmain@nassaucountyfl.com

Telephone: (904) 548-4688  
Alternate: (904) 548-4689  
Fax: (904) 548-4687

**MEMORANDUM**

**TO:** T. J. "Jerry" Greeson – Chief of Staff & Operations  
**FROM:** Daniel Salmon-Director -Building Maintenance Department *DMS*  
**SUBJECT:** Courthouse Projects  
**DATE:** February 14, 2005

---

In response to your question of Courthouse Projects that require funding.

- I. Historical Courthouse, 416 Centre Street, Fernandina Beach, Florida
  - A. As part of the renovation of the Historical Building Nassau County purchased the adjacent lot on 5<sup>th</sup> Street to allow for secure parking for the judicial staff and an employee parking lot. The surface of the Employee parking lot was not funded. The estimated cost of this project \$ 35,000.
  - B. If reimbursement for an ongoing project can be considered, the remediation of black mold from the Historical Courtroom project is estimated to be \$ 22,000.
  - C. A landscaping project on south side of the Historic Courthouse is estimated to be \$ 5,000.
  - D. Due to the type of air conditioning grills used in the Historic Courtroom a problem with condensation has caused the metal ceiling panels to start rusting. The moisture damage is hidden and the extent is unknown. There are signs of rust on the exposed surface. This project could cost as much as \$ 25,000.
  - E. As a result of the recent work in the Historic Courtroom, the wood window sashes on the west side of the building are showing signs of wood rot. This is the same problem that existed prior to the renovation. These windows should be replaced and a barrier designed that will prevent this from being an issue in the future.
  - F. The Historic Courthouse has no plan for storm shutters. We have purposed several scenarios in the past. The most recent was the installation of Lexan Panels over the windows that maybe also be the answer to item E. The cost estimate for this project is \$ 65,000.

2005 FEB 14 AM 10:50

RECEIVED  
OFFICE OF CLERK OF COURTS  
NASSAU COUNTY FLORIDA





SUBJECT: Courthouse Projects  
DATE: February 14, 2005

Page2

2. Judicial Complex- 76347 Veterans Way, Yulee, Florida.
  - A. The landscaping around the round about must be replaced, as the tall grass has become a traffic hazard as reported by the County Risk Manager. This project could cost as much as \$ 15,000 depending on landscaping techniques.

\$167,000

CC: Mr. Mahaney - County Administrator  
DS/af



NASSAU COUNTY  
BOARD OF COUNTY COMMISSIONERS  
P.O. Box 1010  
Fernandina Beach, Florida 32035-1010

Jim B. Higginbotham  
Ansley Acree  
Tom Branam  
Floyd L. Vanzant  
Marianne Marshall

Dist. No. 1 Fernandina Beach  
Dist. No. 2 Fernandina Beach  
Dist. No. 3 Yulee  
Dist. No. 4 Hilliard  
Dist. No. 5 Callahan

JOHN A. CRAWFORD  
Ex-Officio Clerk

MICHAEL S. MULLIN  
County Attorney

MIKE MAHANEY  
County Administrator

*Morse*

February 23, 2005

The Honorable Aaron Bean  
Florida State Representatives  
905 South 8<sup>th</sup> Street  
Fernandina Beach, FL. 32034

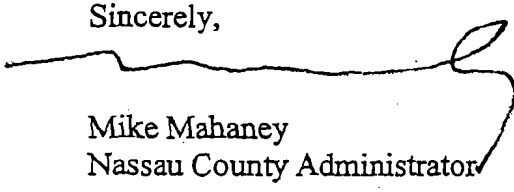
Re: Request for Courthouse Funds

*Aaron*  
Dear Representative Bean,

Please be advised that the Board of County Commissioners meeting in public session on February 14, 2005 discussed available funds for the Historic Courthouse and the Judicial Annex. The Board of County Commissioners would like to request seeking funds in the amount of \$167,000.00 for repairs, improvements, and preservation of the Historic Courthouse and the Judicial Annex buildings.

Thank you for your continuing support to Nassau County.

Sincerely,

  
Mike Mahaney  
Nassau County Administrator

cc: Board of County Commissioners  
Mike Mullin, County Attorney  
John A. Crawford, Clerk of Courts

(904) 491-7380 or (800) 789-6673

An Affirmative Action / Equal Opportunity Employer

09/30/2005  
15:49:30

BOARD OF COMMISSIONERS  
YEAR-TO-DATE BUDGET REPORT

PAGE 9  
glytdbud

FOR 2005 13

118	COURT FACILITY FEES FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----								
18999599 RESERVES								
-----								
18999599	599001 RESERVES FOR CONTINGENCIES	15,150	79,636	94,786	.00	.00	94,786.00	.0%
18999599	599009 OVER BUDGETED EXPENDITURES	0	0	0	.00	.00	.00	.0%
18999599	599900 CASH TO BE CARRIED FORWARD	0	0	0	.00	.00	.00	.0%
	TOTAL RESERVES	15,150	79,636	94,786	.00	.00	94,786.00	.0%
	TOTAL COURT FACILITY FEES FUND	49,000	83,136	132,136	14,658.02	.00	117,477.98	11.1%
	TOTAL EXPENSES	49,000	83,136	132,136	14,658.02	.00	117,477.98	
	GRAND TOTAL	49,000	83,136	132,136	14,658.02	.00	117,477.98	11.1%

09/30/2005  
15:49:30

BOARD OF COMMISSIONERS  
YEAR-TO-DATE BUDGET REPORT

PAGE 2  
glytdbud

FOR 2005 13

118	COURT FACILITY FEES FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/>								
546								
18160712 GEN OPS/COURTHOUSE FACILITIES								
<hr/>								
18160712	541040 COMMUNICATIONS-COMPUTER	0	0	0	.00	.00	.00	.0%
18160712	546000 REPAIRS AND MAINTENANCE SV	0	0	0	.00	.00	.00	.0%
18160712	552640 EQUIPMENT <\$750	0	0	0	.00	.00	.00	.0%
18160712	562000 BUILDINGS	0	0	0	.00	.00	.00	.0%
18160712	562033 ABA-COURTROOM	0	0	0	.00	.00	.00	.0%
18160712	564000 EQUIPMENT	0	3,500	3,500	3,500.00	.00	.00	100.0%
18160712	564001 EQUIP \$5000 OR GREATER	0	0	0	.00	.00	.00	.0%
TOTAL GEN OPS/COURTHOUSE FACILITIES		0	3,500	3,500	3,500.00	.00	.00	100.0%

Cathy - to get with Finance to  
set up acct. ~~546106~~ 546106 - Mold Remediation

Nassau County Historic Courthouse  
Mold – Remove, Remedy, Repair, Including Cost Allocation Discussion

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